



COUNTY OF LOS ANGELES

SYBIL BRAND COMMISSION FOR INSTITUTIONAL INSPECTIONS
372 Kenneth Hahn Hall of Administration
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Los Angeles, CA 90012
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Website: <http://sbc.lacounty.gov>

FOUNDER
Mrs. Sybil Brand

CHAIRPERSON
Mrs. Eleanor R. Montañño

VICE CHAIRPERSON
Mr. Frank S. Bacio

Ms. Barbara Bigby
Mr. Vito Cannella
Ms. Rita Hall
Mr. John A. Hammargren
Mr. Carl E. Moore

MINUTES OF THE **SYBIL BRAND COMMISSION FOR INSTITUTIONAL INSPECTIONS** **REGULAR WEEKLY MEETING** **FEBRUARY 4, 2009**

CALL TO ORDER

Chair Montañño called the meeting to order at 10:05 a.m.

OPENING CEREMONIES

Chair Montañño led the Pledge of Allegiance followed by a moment of silence.

ATTENDANCE

Present

Chair Eleanor R. Montañño
Frank Bacio
Barbara Bigby
John A. Hammargren
Carl E. Moore

Excused Absence

Vito Cannella
Rita Hall

Staff

Janice Davis, Commission Services Staff
Garen Khachian, Commission Services Staff.

Commissioner Moore joined the meeting at 10:06 a.m.

Commissioner Bigby joined the meeting at 10:15 a.m.

APPROVAL OF JANUARY 28, 2009, MEETING MINUTES

On motion of Commissioner Hammargren, seconded by Commissioner Moore, and unanimously carried, the minutes of January 28, 2009, with the following change:

On page 3, under "Facility/Group Homes Inspection Reports, from January 14, 2009 to January 27, 2009" under "Five Acres (East Mountain), 20, #5," change, "found to be in satisfactory condition" to "...found to be in *need of improvement*"...

CHAIR'S REPORT

There was none.

TREASURER'S REPORT

Commissioner Bacio reported that the current balance of the Commission's Charitable Fund is \$1037.83.

STAFF REPORT

Ms. Janice Davis, Commission Services, gave the following report:

- Effective January 1, 2009, mileage reimbursement rates will decrease from .55 to .515 cents per mile. Copies of the memo were distributed to the Commission.

SYBIL BRAND COMMISSION GOAL FOR 2009

After discussion by the Commission, staff was instructed to prepare a draft report to be presented to the Commission for review at the next meeting.

CORRESPONDENCE/AUDIT REPORT

There was none.

FACILITY/GROUP HOME INSPECTION REPORTS FROM JANUARY 28, 2009, TO FEBRUARY 3, 2009

Teen's Happy Homes #1 – 57, #5 – Commissioners Bacio and Moore

The facility was visited on January 29, 2009, and found to be in satisfactory condition.

Area of Concerns: List names of participants in fire drills; have children sign for receiving clothing allowance; Personnel Rights needs to be posted; bedroom #2 and #3 need smoke detectors.

Hillsides Home For Children (Girls Satellite) – 28, #4 – Commissioner Bigby

The facility was visited on January 30, 2009, and found to be in satisfactory condition.

Optimist Boys Home (South Bay) – 45, #1 – Commissioner Montaño

The facility was visited on February 2, 2009, and found to be in satisfactory condition.

Luvlee's Residential Care (Emancipation) – Commissioner Hammargren

The facility was visited on February 2, 2009, and found to be in satisfactory condition.

Area of Concern: Floor under sink needs to be replaced.

Careprovider Org Foundation #1 – 6, #2 – Commissioners Montañó and Hammargren

The facility was visited on February 3, 2009, and found to be in satisfactory condition.

Area of Concerns: Front of house needs painting; needs non-porous surface under the sink; oven needs to be cleaned; dryer hose possibly kinked; inoperative small freezer in back yard needs to be locked, disabled or removed; smoke detectors need batteries.

Children Are Our Future (Harvey) – 8, #3 – Commissioner Bigby

The facility was visited on February 3, 2009, and found to be in satisfactory condition.

Area of Concerns: Bathroom sink fixtures need repair; needs new tub and caulking; bedroom #2 needs window covering; kitchen cabinets need to be cleaned.

Dangerfield Group Home #1 – 13, #1 – Commissioners Bacio and Moore

The facility was visited on February 3, 2009, and no one was home.

NEW BUSINESS/ANNOUNCEMENTS

There was none.

MATTERS NOT ON THE AGENDA (To be presented and placed on a future agenda)

There was none.

PUBLIC COMMENT

There was none.

ADJOURNMENT

There being no further business, Chair Montañó adjourned the meeting at 11:26 a.m.

Respectfully submitted,

Janice Davis
Commission Services Division